

**MINUTES OF REGULAR SESSION
HIGHLAND CITY COUNCIL
MONDAY, JUNE 20, 2016**

Mayor Michaelis called the Regular Session to order at 7:00pm. Council members Schwarz, Frey, Bellm and Nicolaides were present. Others in attendance were City Manager Mark Latham, City Attorney John Long; Directors Bell, Cook, Gillespie, Peck; EMS Chief Wilson, Fire Chief Bloemker, Latzer Library Director Kim, Deputy City Clerk Hediger, City Clerk Bellm; 2 citizens, and one member of the news media.

MINUTES

Councilman Schwarz made a motion to approve the minutes of the June 6, 2016 Regular Session as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

PUBLIC FORUM

Citizens' Requests and Comments:

Chamber of Commerce – 2016 Street Art Fest Request –Nancie Zobrist, Chamber of Commerce Director, stated the Street Art Fest will be celebrating its fifteenth year. We will be starting off the event with a reception for the artists, on Friday night, September 9, 5-7pm and at 6:30pm the Jaycees will host a beer tasting festival, “Hops & Colors”, which will go until 10:00pm. The full festival will begin Saturday, September 10, with a rain date of September 11. A lot of the logistics is the same as past years. We are asking to have the streets blocked off on Friday evening, at 4pm. New, this year, is the “Run for Color” 3K Fun Run, where powder is thrown on the runners. The proposed route is to start the run at the corner of Washington and Main, running north to 9th Street, then west on 9th Street to Laurel, then south on Laurel, turning west at Main Street and proceeding to the lot behind “Windows on Broadway”, where they will cut through their parking lot, crossing over Broadway to Spindler Park, where the runners will take the walking path, then proceed east on 13th Street to Laurel, where they will go north on Laurel back to the Square. Our hope is to bring people into Highland and attract families for the event. Councilman Schwarz made a motion to approve the Chamber and Jaycees’ request to hold the Street Art Fest, along with the 3K Run for Color Fun Run, September 9 – 10, with a rain date of September 11 as attached; seconded by Councilwoman Bellm. Councilman Nicolaides asked Nancie if they have talked to any of the businesses along Washington Street, about the closing off that street early on Friday. Mrs. Zobrist stated I have not. Plaza Dental will be moved out by that time; The Wedding Bell, closes earlier than that, on Fridays; and, Broadway Battery & Tire has access with Main Street; so, Edward Jones’ office will be the only one. Mrs. Zobrist stated she would make contact with all of them. If there are any issues, will adjust to accommodate them. The idea of the event is to draw people in for shopping at the downtown

merchants, and she wants to encourage them to host special sales and events during the weekend. Councilman Frey asked if temporary “no parking” signs need to be put up along the route for the run. Mrs. Zobrist stated it should not. The color stations have been selected so that they are not in residential areas. It is a colored powder, is totally safe, made from cornstarch and food coloring. It washes off with water. Roll Call Vote: Schwarz, Frey, Bellm, and Nicolaides voted aye, none nay. Motion carried.

Requests of Council:

Councilwoman Bellm stated if you have not seen the incident action plan that was prepared for Schweizerfest - you should look at it. It is very impressive. It had the parade route, every contact person listed, who was working where and when. It was modified each day for any changes that were happening. I do not know how it came to be, but it was great. Public Safety Director Terry Bell reported that EMS Chief Wilson put this together. It was a great job done to help us with incident and emergency planning.

Councilwoman Bellm asked Chief Wilson to explain a little about the red trailer that was stationed at Schweizerfest. EMS Chief Brian Wilson explained that Highland is a member of MABAS (Illinois’ Mutual Aid Box Alarm System), which Highland pays \$375 for annual dues. This provides us access to the incident command post, which was stationed at Schweizerfest, in addition to fire trucks, emergency vehicles, water rescue and hazmat equipment, in the case of a large-scale emergency. That trailer can be utilized in emergency situations to set up a command post and/or temporary office in disaster recovery and other emergency incidents, as well as for large events. We are going to try to set up all of the MABAS assets at the Madison County Fair to show off what tax dollars pay for.

Staff Reports:

City Manager Latham congratulated the IT department for handling an incident, last week where an email attachment that should not have been opened was, and it contained ransom ware. Director Angela Imming and Mike worked diligently for eighteen hours. We did not lose a file or a server through the incident.

City Manager Latham reported that, tonight, at 5:00pm, the contractor opened up Sportsman Road. The Troxler Road multipurpose trail project has started; we hope to have it completed before school starts. IDOT has awarded the resurfacing project of Walnut Street, from Broadway to Route 40. When we know who that has been awarded to, we will get a schedule.

NEW BUSINESS

Approve Mayor’s Appointments to the Library Board of Trustees – Councilman Schwarz made a motion to approve the mayor’s re-appointments Mr. William Wagner and Mr. Arnold Bodinet and the appointment of Mr. Justin McLaughlin to the Library Board of Trustees for three-year terms to expire June 2019 as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Approve Mayor’s Appointments to the Tree Commission - Councilwoman Bellm made a motion to approve the re-appointments of Kathryn Comish, Darrel Newman, and Robert Kent Coleman to the Tree Commission, for three-year terms, to expire June 30, 2019, as attached; seconded by Councilman Schwarz. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #16-57/ORDINANCE Finding and Determining Prevailing Rate of Wages – Councilman Schwarz made a motion to approve Bill #16-57/Ordinance #2739 finding and determining Prevailing Rate

of Wages as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #16-58/ORDINANCE Declaring 200 ONT's Surplus and Authorizing Their Disposal – Councilwoman Bellm made a motion to approve Bill #16-58/Ordinance #2740 declaring 200 ONT's surplus and authorizing their disposal as attached; seconded by Councilman Schwarz. Councilman Schwarz inquired we are selling these to purchase new models. City Manager Latham explained we are switching from old style of ONT to Calix ONT. Calix is offering a buyback of \$125 per unit with the purchase of the new system. Director Cook explained these allows for wireless router built into the new units, which we hope would allow us to look into the system versus sending someone to the site. Cost for someone to go to the site, ranges from \$50-\$150, depending on the day and/or time of day. Councilman Schwarz stated we could do a lot of truck rolls for \$20,000. Director Cook pointed out we will need to purchase more ONTs regardless, with the build out, since every house that you service has some type of ONT. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #16-59/RESOLUTION Waiving Normal and Customary Bidding Procedures and Authorizing Purchase of 200 Calix ONT's – Councilman Schwarz made a motion to approve Bill #16-59/Resolution #16-06-2392 waiving Normal and Customary Bidding Procedures and authorizing purchase of 200 Calix ONT's as attached; seconded by Councilwoman Bellm. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Bill #16-60/RESOLUTION Authorizing Engineering Services Contract with Hurst-Roche, Inc. for a Water Distribution System Study – Councilwoman Bellm made a motion to approve Bill #16-60/Resolution #16-06-2393 authorizing engineering services contract with Hurst-Roche, Inc. for a Water Distribution System Study, in the amount of \$39,300 as attached; seconded by Councilman Schwarz. Councilman Schwarz asked since they did other study for us is there synergy in them doing another. Public Works Director Gillespie explained they are going to see what kind of capital expenses we are going up against in formalizing our plan for water line replacement. They are taking the information from our mapping and analyzing it with deficiencies in water pressure and reoccurring breaks, to help us better formalize a plan for replacement. Councilman Frey summarized this will help us to prioritize. Director Gillespie concurred. We need to find the worst of the worst and get our system up to speed. Councilwoman Bellm noted we talked about this at our planning session. City Manager Latham pointed out one example is the line under Broadway, which is constantly breaking and we keep patching. We need to get a handle on the best way to address that within the system as a whole. Councilman Schwarz asked why pay for a study if we know we need to replace it. City Manager Latham explained that in addition to replacing, we might need to upgrade to a larger size. Councilman Schwarz asked why pay for a study to tell us that. It cannot cost that much more to put a bigger line in. Is that not something we can figure out in house with the information we have. Director Gillespie explained we do not have the software or expertise to analyze the pressures. The cast iron mains should be replaced. However, it is about prioritizing which ones to start with and establish a plan without significantly raising rates. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

REPORTS

Approve Warrant #1025 – Councilwoman Bellm made a motion to approve Warrant #1025 as attached; seconded by Councilman Schwarz. Roll Call Vote: Schwarz, Frey, Bellm and Nicolaides voted aye, none nay. Motion carried.

Councilwoman Bellm made a motion to adjourn; seconded by Councilman Schwarz. All councilmembers voted aye, none nay. Motion carried and meeting adjourned at 7:27pm.

Joseph Michaelis, Mayor

Barbara Bellm, City Clerk